



SPECIAL EVENTS WITH ALCOHOL

SUPPLEMENT FORM

THIS FORM IS TO BE

- Completed for special event at which alcohol will be served or sold
- Accompanied by the Special Events Insurance Certificate Request Form

PLEASE NOTE:

1. Registered volunteers and participants are not permitted to serve or sell alcohol at any sanctioned event.
2. Alcohol permits must be arranged with the LCBO and must be approved in the name of the facility, not any registered participant or team.
3. Failure to comply with the above will result in the event not being sanctioned and not insured.
4. Requests submitted less than 2 weeks before event may not be processed.

EVENT DETAILS:

Dates:

Event Description:

Is the alcohol permit (LCBO) registered to the facility? Yes No (if "no" then to whom?)

Will the facility be providing servers? Yes No (if "no" then who will serve?)

- It is recommended that teams, clubs and associations conduct any event involving alcohol at an established serving facility such as a restaurant or banquet hall.
- If this is not possible, and the event is going to proceed it is advisable that the organizers investigate alternative insurance providers to cover the event specifically.

FOR OFFICE USE ONLY

Date Received:	Approved By:	Signature:
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PLEASE FAX OR EMAIL TO THE OWHA OFFICE
 Fax: (905) 282-9982 info@owha.on.ca