

Welcome to the 2011-2012 hockey season! The registration information is available on the OWHA website. ITR forms, registration of players and staff must be completed by the team/association delegate(s) on the OWHA's on-line registration system through ITSportsNet.

**OWHA Registrar, 5155 Spectrum Way, Building #3, Mississauga, Ontario L4W 5A1**

- **TEAM APPLICATION "Intent To Register (ITR)" FORM on ITSportsNet DEADLINE: ASAP, no later than August 31, 2011.**
- **IMPORTANT – All teams wishing to enter an OWHA League must submit their ITR on-line with the league name on the request for approval.**

#### **OWHA on-line Registration – IMPORTANT INFORMATION**

- The OWHA has secured ITSportsNet for management of the OWHA's data.
  - The OWHA Registrar will set up access and a confidential password for teams/associations.
  - The OWHA Registrar will ensure the teams are set up in the system as per the ITR's and OWHA rules and regulations.
  - OWHA teams/associations are required to enter the data for individual participants and also to enter the individual participants on the appropriate teams.
  - Once this process is complete, the OWHA teams/association will submit to the OWHA Registrar who will verify receipt.
  - The OWHA team/association then prints off the completed roster, secures signatures from team members and sends the signed roster to the OWHA office along with the completed finance form, applicable fees and other required documents such as player releases. Upon receipt, the Registrar will approve it, then the team will be given access to print the Official OWHA roster.
  - Participant changes – when there is an added or deleted individual, the OWHA team/association completes the change on-line, following the same process. No refund will be issued for deletions.
  - Selected data will be shared with Hockey Canada on a confidential basis. The data remains the property of the OWHA.
- **FULL Team registration must be received prior to team/participant competing in any sanctioned tournament, league game or exhibition game. The Official OWHA roster will be required for team/participant eligibility and to attend tournaments.**

#### **REGISTRATION DEADLINES:**

- Competitive Teams *Prior to first game and no later than* **OCTOBER 1<sup>st</sup>**
- House League, Recreational, Masters, FUNDamentals **NOVEMBER 15<sup>th</sup>**

**PLAYER ADDITIONS:** [OWHA Regulation Three A(3)] "Up to two players may be added to the team's roster after November 30<sup>th</sup> and before January 1<sup>st</sup> by submitting to the OWHA Registrar the proper registration information, signatures and fees....."

Teams late in registering will not be eligible for the Provincial Championships [OWHA Regulation Three (C)]

#### **Participant Numbers**

- **Maximum Number of Skaters** (not including goaltenders) - **18 (Senior Category Only)**
- **Maximum Number of Skaters** (not including goaltenders) - **17 (All Other Categories)**
- **Maximum Number of Goaltenders** - **2 (All Categories)**

- **Maximum number of staff permitted on the bench – 5**

If a player did not play for this team (or association) last year & was signed on a different OWHA team, then an **OWHA Player Release Form** is required and must be returned with your Team Registration Form.

**IMPORTANT:** Players coming from another province or country are considered imports. Player transfers and approvals are required for any players who are moving into Ontario or residing outside Ontario. There are specific eligibility requirements and registration procedures. Please ensure approval from the OWHA Registrar prior to permitting participation in any activities including try-outs.

- A player may sign only one competitive team registration form per year, unless signing with a new team after a properly authorized OWHA Player Release Form has been obtained [OWHA Regulation Three (E)].
- Players playing on both a competitive team and house league team(s) must sign all OWHA Team Registration Forms. The player fee of \$47.50 must accompany the competitive team roster. The house league registration form must indicate, in the “attach.” column, that an attachment indicates the player’s fee has been remitted by the competitive team. It is important to include the name, team number, division & category of the competitive team on the attachment.
- **Parents/Guardians of participants under the age of 18** are required to sign beside their child’s/ward’s signature.
- Please ensure that a Proof of Insurance (POI) is supplied for any player, coach, trainer etc. who has paid Hockey Canada insurance elsewhere or, where permitted, is a “Female Development Player (FDP)”. The form must be authorized by the organization where the insurance was paid. Attach the completed form to the team registration form for refund of \$32.50. **POI will not be accepted after December 31.**
- Registration with the OWHA includes membership with Hockey Canada.
- **Teams planning to travel outside Ontario or Canada must receive approval.** Complete an OWHA Sanction Permit. Teams planning to travel outside North America must complete a tour application (available on the website) up to one year in advance.
- It is your responsibility to understand and comply with the OWHA Handbook (Constitution, By-laws, Regulations, Rules & Policies)
- Important – please note the OWHA Privacy Policy and information available on OWHA website.

## FINANCIAL INFORMATION

### **FEES:**

Team Registration Fee - \$25.00  
Player Registration Fee - \$47.50 / Player  
Staff Registration Fee - \$47.50/ Staff Member  
(On-Ice or On-Bench Staff only)  
Volunteer (Off-Ice) Coverage is Included  
Provincial Bond - \$150.00 (Bond must be paid at time of registration- No later than Oct 1st). Please issue a separate cheque for provincial bond

### **LATE FEES**

OWHA By-Law Article Nine (D)  
For late team registrations, the following registration fee will apply:

1 to 7 days late	Current fee + \$ 50.00
8 to 14 days late	Current fee + \$100.00
15 or more days late	Current fee + \$200.00

If you have any questions on registration, please contact the OWHA Registrar, registrar@owha.on.ca. OWHA Executive Committee contact information is posted on OWHA website:

[www.owha.on.ca](http://www.owha.on.ca)