



HOCKEY CANADA  
2424 University Drive NW, 2424, promenade University N.O., Calgary, AB T2N 3Y9  
Phone/Tél : (403) 777-3636 Fax/Télé : (403) 777-3635 [www.hockeycanada.ca](http://www.hockeycanada.ca)

**TO:** 2009-10 U18, U22, NWT Coaching Staffs  
2006-2010 Coaching Pool Members  
Branch Technical Directors  
Female Council  
CWLH-WWHL Teams  
CIS Teams  
CIS Hockey Coaches Association Presidents (Men's & Women's)  
ACAC Teams  
CEGEP Teams  
CIS National Office  
CCAA National Office  
CIS Hockey Coaches Association Presidents (men's & Women's)  
CHL Teams  
CHL League Offices (WHL, OHL, QMJHL)  
Canadian Jr. A Hockey League Office

**FROM:** Julie Healy, Director, Female Hockey

**DATE:** May 14, 2010

**RE:** Women High Performance Program 2010-2014 Coaching Pool Applications for 2010-2014

Hockey Canada is soliciting applications from coaches interested in coaching in the Women's High Performance programs during the next 4 year Olympic cycle. This document outlines the High Performance Program content for the 2010-2011 season, the application and selection criteria and the application process.

Qualified coaches are invited to submit an application of interest to Hockey Canada's Calgary office. Complete application packages must be received **on/or before May 28, 2010, 23:59 MST**. Late or incomplete applications will not be accepted. Applications will be handled in the strictest confidence, with all material submitted becoming the property of Hockey Canada.

Hockey Canada acknowledges that the volunteer commitment to be a member of the Women's High Performance Program Coaching Pool is significant. For this reason, the Coaching Pool is designed to be a development opportunity for those coaches interested in growing and learning.

Hockey Canada's priority will be to select applicants who are interested in making a four year commitment and who are prepared to take their experiences back to Hockey Canada's branches and positively impact the game at all levels.

Sincerely,

Julie Healy  
403-777-4555  
[jhealy@hockeycanada.ca](mailto:jhealy@hockeycanada.ca)

## **APPLICATION DEADLINE**

Complete application packages must be received by the Hockey Canada office on/or before **May 28, 2010**. Faxed or emailed applications must be received by Hockey Canada by **23:59, MST**, May 28, 2010. Late applications will not be considered..

## **APPLICATION DOCUMENTS**

### **REQUIRED**

#### **A complete application includes**

- ✓ Application Form (3 pages). You are required to provide your CAC certification number.
- ✓ Resume/Curriculum Vitae
- ✓ Commitment for 2010 – 2014
- ✓ A copy of your most recent NCCP Transcript (you are required to use your CAC number to access your transcript in the CAC @ [www.coach.ca](http://www.coach.ca))

### **ADDITIONAL DOCUMENTS (RECOMMENDED BUT NOT REQUIRED)**

- ✓ Your Coaching Philosophy
- ✓ Personal development goals as a member of the Coaching Pool
- ✓ A letter of support from your provincial Branch (as part of the selection process, Branches are provided with an opportunity to comment on the candidates from their Branch).

## **SELECTION PROCESS**

- Applicants will receive confirmation, by email, when a complete application has been received.
- Only applicants who meet the Required Criteria will be considered.

Note: It is the applicant's responsibility to ensure that the Coaching Association of Canada's database has the most up to date information regarding an applicant's certification **Website:** [www.coach.ca](http://www.coach.ca)

Only applicants who meet the Required Criteria will be considered.

June 4	Potential candidates selected through a preliminary evaluation of the applications Successful candidates and non-successful applicants notified by email. Successful candidates may be provided with a task to complete via email.
June 16	Short-list of candidates to be interviewed selected Successful and non-successful candidates will be notified by email.
July TBD	Interviews & selection of coaches



## **REQUIRED CRITERIA TO APPLY**

### **Coaching Certification**

- High Performance 1 /Advanced Level I (completed or in progress).
- Level 3 Theory (completed or in progress)

### **Criminal Record Check**

It is the policy of Hockey Canada that anyone applying for any Hockey Canada High Performance coaching or support staff position be subject to a screening process. Applicants, prior to being offered a position must submit a current Criminal Records Search and a Vulnerable Person's Check

### **Hockey Canada Harassment and Abuse Policy**

- Hockey Canada has adopted policies against Harassment and Abuse in hockey and is dedicated to ensuring that these policies are strictly followed by our High Performance Staff. All staff are required to sign and commit to a High Performance Code of Conduct.

### **Commitment**

- Applicants must detail their "commitment" for the next 4 seasons (10-11 to 13-14). e.g. Only available during the summers, only available during the 10-11 season, available for all 4 seasons at any time.
- You must be willing to be assigned to camps and/or teams, in all three programs (Senior, U22, U18)

### **Other**

- All applicants must be in good standing with Hockey Canada

## **SELECTION CRITERIA**

### **Coaching Experience**

- Previous experience in a Branch Program of Excellence (male or female).
- Previous experience coaching in a short-term competition.
- Previous experience and results in women's Senior, College, University, Junior (CEGEP, ACAC, JWHL), Intermediate AA/PWHL and/or Midget AAA/AA levels of hockey
- Previous international experience and results (female and/or male)
- Years and scope of coaching experience (i.e. league play, playoffs, tournament play, exhibition play)
- Success as a hockey coach
- Active full time coaching

### **Knowledge of International Hockey**

- Knowledge of styles employed by various international federations.
- Ability to evaluate and select quality hockey players that will be successful at the international game
- Knowledge and understanding of potential game adjustments and facilitating them during the course of the game and/or competition.



## Essential Skills

- Demonstrated ability to work towards objectives of a program
- Demonstrated ability to relate to players and staff and understand requests and demands
- Demonstrated ability to successfully relate to and work with female player
- An understanding of high performance player needs in short term competitions
- Demonstrated ability to successfully cope with deterrents and hardships in a competition
- Demonstrated ability to select the best possible hockey players to form a team, regardless of their point of origin
- An appreciation for and awareness of the unique problems that can conceivably occur in the selection and/or the operation of a National Team
- Demonstrated ability to work in a team-coaching situation.
- Understanding of travel and accommodation logistics planning and execution
- Demonstrated ability to handle demands of media.
- Demonstrated ability to successfully serve as a spokesman for a team
- Strong computer skills; ability to use effectively use the Internet as a search and research tool, Microsoft Office, Outlook. Steva
- Demonstrated ability to:
  - Manage multiple tasks and projects concurrently
  - Organize, prepare and execute work plans
  - Work under pressure
  - Monitor and follow up on correspondence for time sensitive projects requiring responses/future actions
- Strong knowledge of Hockey Canada, its member branches and various affiliated organizations
- Available for extensive travel
- Strong sense of individual deportment and presentation

*It is the policy of Hockey Canada that all information received will be held in strictest confidence.*



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## 2010-2011 TENTATIVE PROGRAM SCHEDULE

### **SPRING STRENGTH & CONDITIONING CAMP**

May 25 - May 30 (Includes travel days), University of Calgary  
Camp will include U18, U22 & senior athletes.

### **GOALTENDING CAMP**

August 1-5 Master Card Centre, Toronto  
Camp will include U18, U22 & senior goalies

### **COACHING POOL PLANNING MEETING**

July 30-Aug. 1 Master Card Centre, Toronto

### **UNDER-18 & UNDER-22 DEVELOPMENT & SELECTION CAMPS**

August 6-15 Master Card Centre, Toronto

### **U18 & U22 SERIES vs. USA**

August 16-22 Lake Placid U18 series, Master Card Centre, Toronto U22 series  
Games Aug. 18, 19, 21

### **SENIOR PROGRAM SELECTION CAMP**

Sept. 22-26 Calgary  
Camp will include U18, U22 & senior athletes.

### **4 NATIONS SELECTION & PREPARATION CAMP**

Nov. 3 – 7 Canada TBD (same location as event)  
Camp will include U18, U22 & senior athletes.

### **4 NATIONS CUP**

Nov. 8-14 Canada TBD

### **U22 MLP CUP**

Dates still to be finalized but approx. Jan 1-10 Ravensburg, Germany

### **U18 WORLD CHAMPIONSHIP SELECTION CAMP**

Dec. 26-29, 2010 Canada TBD

### **U18 WORLD CHAMPIONSHIPS**

Dec. 30-Jan. 9 Location TBD

\*Dates & location not yet confirmed by IIHF

### **SENIOR WORLD CHAMPIONSHIP PRE-CAMP**

March 25-April 2 Canada & Europe TBD  
Camp will include U18, U22 & senior athletes.

### **WORLD CHAMPIONSHIPS**

April 3-11 (app. Dates) Location TBD

\*Dates & location not yet confirmed by IIHF



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Dates & Locations subject to change



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## APPLICATION/DEMANDE

Name/Nom			Date of Birth (dd/mm/yr) Date de naissance (jj/mm/an)	
Mailing Address: Adresse postale :	Home/Résidence		Work/Travail	
Telephone: Téléphone :	Home/Résidence	Work/Travail	Cell	
Email Address: Adresse électronique :				
Languages spoken: Langues parlées :	<input type="checkbox"/> Anglais <input type="checkbox"/> English	<input type="checkbox"/> Français <input type="checkbox"/> French	<input type="checkbox"/> Both <input type="checkbox"/> Les deux	
Valid Passport: Passeport valide :	<input type="checkbox"/> Yes/Oui <input type="checkbox"/> No/Non	Issuing Country Pays d'émission		
Your full name on the passport Vos nom et prénom tels qu'ils paraissent au passeport :				
Passport number: Numéro de passeport :		Expiry Date: Date d'expiration :		

### YOUR CURRENT HOCKEY EMPLOYMENT/ VOTRE POSTE ACTUEL AU HOCKEY :

Team/Équipe :		Position/Poste :	
League/Ligue :		Years in Current Position: Nombre d'années à ce poste :	

### NCCP COMPLETED LEVELS / NIVEAUX RÉUSSIS DU PNCE

High Performance Stream Profil haute performance	Date of Course: Date du cours :	Location/Endroit	Status (complete - in progress) Statut (complet, en cours)
High Performance 1 Haute performance 1			
High Performance 2 Haute performance 2			
Level 4/Niveau 4	Tasks completed Tâches terminées		
CAC Certification # (6 digits): N° de certification du PNCE : (6 caractères)			
Other/Autre :	Theory 3 Théorie 3	Status (complete-in progress) Statut (complet, en cours)	
	Speak Out! Dis-le	Date & Location Date et endroit	

## **PROGRAM OF EXCELLENCE INVOLVEMENT/ PARTICIPATION AU PROGRAMME D'EXCELLENCE**

Do you have previous experience with Hockey Canada's or a Branch Program of Excellence (POE)?  
Avez-vous déjà participé au Programme d'excellence de Hockey Canada ou d'une division?

Yes/Oui

No/Non

If yes, please indicate your experience and achievements below;  
Si oui, veuillez indiquer votre expérience et vos réalisations ci-dessous.

<b>Program/Programme</b>	<b>Year/Année Branch /Division</b>	<b>Head Coach, Assistant Coach, Other Entraîneur-chef, entraîneur adjoint, autre</b>
<b>Canada Winter Games (U17-Male) Jeux d'hiver du Canada (M17-masculin)</b>		
<b>Canada Winter Games (U18-female) Jeux d'hiver du Canada (M18-féminin)</b>		
<b>Under 17 (male) Moins de 17 ans (masculin)</b>		
<b>Under 18 (Male) Moins de 18 ans (masculin)</b>		
<b>Under 18 (female) Moins de 18 ans (féminin)</b>		
<b>Men's National Junior Team Équipe nationale junior masculine</b>		
<b>Women's National Under 22 team Équipe nationale féminine M22</b>		
<b>Women's National Team Équipe nationale féminine</b>		
<b>Men's National Team Équipe nationale masculine</b>		
<b>Other/Autre</b>		

Please attach to this application a full resume and any other related documents. Feel free to list any additional relevant experiences (i.e., player evaluation, scouting positions, camp co-ordination, mentoring, international experiences, etc.).

Veuillez annexer à la présente votre curriculum vitae complet ainsi que tout autre document connexe. Veuillez indiquer toute autre expérience supplémentaire pertinente (p. ex., évaluation de joueurs, poste comme dépisteur, coordination d'un camp, mentorat, expériences internationales, etc.).



**REFERENCES/RÉFÉRENCES :**

Please include the names of three references that are familiar with your coaching background, and that Hockey Canada can contact:

Veillez indiquer trois (3) références qui connaissent vos antécédents comme entraîneur et avec qui Hockey Canada peut communiquer.

<b>Name/Nom :</b>		
<b>Current Position/Organization: Poste actuel/organisation :</b>		
<b>Tel./Tél. : (Home/Rés.)</b>	<b>Tel./Tél. : (Work/Travail)</b>	<b>Tel./Tél. : (Cell.)</b>
<b>Name/Nom :</b>		
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All three (3) pages of the application must be completed and received on/or before  
Friday, May 28, 2010, 23 h 59, MST

Les trois (3) pages de la demande doivent être remplies et reçues au plus tard à  
23 h 59 (HNR) le vendredi 28 mai

Hockey Canada  
2424 University Drive NW/N.O.  
Calgary (Alberta) T2N 3Y9  
**Attention: Julie Healy**  
**À l'attention de : Julie Healy**  
**[jhealy@hockeycanada.ca](mailto:jhealy@hockeycanada.ca)**  
Fax/Télécopieur : (403) 777-3635

